

Subject: [MICCAI2022 Area Chairs] Reviewer suggestion -To be completed by Tuesday, March 15 23:59 PST

Dear Area Chairs,

We are now moving into the first phase of the review process as described in <https://conferences.miccai.org/2022/en/AREA-CHAIR-GUIDELINES-RESPONSIBILITIES.html>. After preliminary paper triage, we have identified 1833 full paper submissions suitable for double-blind peer-review. We have 107 Area Chairs. Thanks also to your help, we have successfully recruited more than 1278 expert reviewers, who will be asked to review around 5 papers each. Each paper will be reviewed by 3 reviewers.

We have allocated you a set of ~18 papers to look after in this double-blind peer-review process. This was done using automated conflict checking using CMT conflict domains, and automated paper matching based on the Toronto Paper Matching System (TPMS) and your subject areas.

Your next steps are as follows

1. **as soon as possible:** log in and check your assigned papers. If you discover a conflict of interest, anonymization violation, or major formatting issue let us know immediately. We have desk-rejected papers with more than one line over-length or with incorrect templates. If you come across a paper with significant changes to the template, e.g., significant reduction to the white space, please notify us immediately. If you are unsure, it is always good to check with us before assigning them to the reviewers.

We decided not to reject papers that included author information on page 1. We simply edited these papers to remove author information before releasing the paper to reviewers.

Please note that files generated using the Latex template are different from those generated from the word template.

Latex: paper size = 8.5 x 11in, left/right margin = 1.85in, width of the text region = 4.8in.

Word: paper size = 8.27 x 11.69in. left/right margin = 1.73in, width of the text region = 4.81in.

You can find examples of a Latex generated file and an identical word version <https://conferences.miccai.org/2022/en/INSTRUCTIONS-TO-AREA-CHAIRS.html> for reference.

2. **before 15th March: suggest** at least 10-15 potential reviewers to each of the papers assigned to you.

Please refer to <https://conferences.miccai.org/2022/files/downloads/MICCAI2022-AC-Instructions-Reviewer-Suggestions.pdf> for detailed information on how to suggest reviewers.

If you have any questions or to report any formatting issues, please email Kitty (Submission_support@miccai2022.org).

Best wishes,

MICCAI 2022 Program Chairs